

Level : 1 Bac	Textbook: Gateway to English
Date : 20/11/2015	Time : 50 min
Unit: 3	Theme: Media
Lesson: Writing	Topic: A personal letter
Skills integrated: All skills	References/ Materials: Gateway, Teacher's notes, Chalkboard

Standards:	❖ Write a personal letter with the correct format
Competencies:	❖ By the end of this session, students should be able to: <ul style="list-style-type: none"> • Identify the different parts of a personal letter from a modal • Use the same format to write a personal letter about computer addiction

Stages/ Timing	Lesson Procedures/ Activities	Techniques/ Materials	Mode of work
Warm-up (5min)	<ul style="list-style-type: none"> ➤ T greets Ss ➤ T shows Ss an envelope and elicits all the related words 	<ul style="list-style-type: none"> ➤ Realia 	T-S S-T
Personal link	<ul style="list-style-type: none"> ➤ T elicits the word letter and introduces the writing lesson 	<ul style="list-style-type: none"> ➤ Eliciting 	S-T
Pre-writing (20 min)	<ul style="list-style-type: none"> ➤ Ss take page 47 and study the modal letter there ➤ T asks Ss to match the parts of the letter to their appropriate names from the list ➤ Whole class correction ➤ Ss read one part of the letter each time they label it ➤ Ss are asked to match the content ideas of the letter to their appropriate parts in the body of the letter ➤ Ss correct and check their answers in pairs ➤ Whole class correction ➤ Ss are invited to read and analyse the topic they have in activity C p.48 ➤ Ss study the elements that they need to include in their letter and T explains 	<ul style="list-style-type: none"> ➤ TB ➤ Modal letter ➤ Matching ➤ Matching ➤ Topic ➤ Analysing 	T-S S-T Indiv. Collect. Collect. Indiv. Pair. Collect. Indiv. Collect.
While-writing (20 min)	<ul style="list-style-type: none"> ➤ Ss start writing their letter paying attention to the format and the elements required ➤ T monitors and helps ➤ T provides needed vocabulary 	<ul style="list-style-type: none"> ➤ Indiv. ➤ Monitoring 	Indiv.
Post-writing (10 min)	<ul style="list-style-type: none"> ➤ T invite Ss to read their letters ➤ Ss comment on each other's letters ➤ T gives feedback 	<ul style="list-style-type: none"> ➤ Presenting feedback 	Indiv. Collect.
Reflections			