

<b>Level :</b> 2 Bac	<b>Textbook:</b> Insights
<b>Date :</b> 15/02/2016	<b>Time :</b> 50 min
<b>Unit:</b> 6	<b>Theme:</b> Cultural values
<b>Lesson:</b> writing	<b>Topic:</b> a personal letter
<b>Skills integrated:</b> All skills	<b>References/ Materials:</b> Ticket 2 English, Chalkboard, Teacher's notes, realia

<b>Standards:</b>	<b>Presentational communication</b> ❖ Write an informal letter to a pen-friend
<b>Competencies:</b>	❖ By the end of this session, students should be able to: <ul style="list-style-type: none"> <li>• Identify the different parts of a personal letter</li> <li>• Write an informal letter to a pen-pal with the correct format</li> </ul>

Stages/ Timing	Lesson Procedures/ Activities	Techniques/ Materials	Mode of work
<b>Warm-up (5 min)</b>	<ul style="list-style-type: none"> <li>➤ T greets Ss</li> <li>➤ T asks Ss if they use Facebook and if they have any friends from other countries</li> </ul>	<ul style="list-style-type: none"> <li>➤ Question and answer</li> </ul>	T-S S-T
<b>Personal link</b>	<ul style="list-style-type: none"> <li>➤ T elicits the word pen-pal and introduces the lesson of writing a personal letter</li> </ul>	<ul style="list-style-type: none"> <li>➤ Eliciting</li> <li>➤ BB</li> </ul>	S-T T-S
<b>Engage (10 min)</b>	<ul style="list-style-type: none"> <li>➤ Ss study the modal letter in p.90 and discuss its various elements</li> <li>➤ T asks Ss to answer Mary's questions in pairs</li> <li>➤ Ss brain storm ideas about the information to be used in the letter</li> </ul>	<ul style="list-style-type: none"> <li>➤ TB</li> <li>➤ Modal</li> <li>➤ Questions and answers</li> <li>➤ Brain storm</li> </ul>	T-S S-T S-S S-T
<b>Study (20 min)</b>	<ul style="list-style-type: none"> <li>➤ Ss are put into groups of four</li> <li>➤ T gives each group an envelope and a sheet of paper</li> <li>➤ T asks Ss to share the ideas they previously generated among the group and discuss the most efficient ones</li> <li>➤ T asks Ss to start writing the letter to a pen-pal of their choice respecting the format of the letter</li> <li>➤ T monitors and provides help</li> </ul>	<ul style="list-style-type: none"> <li>➤ Group work</li> <li>➤ Discussion</li> <li>➤ First draft</li> <li>➤ Monitoring</li> </ul>	Group
<b>Activate (20 min)</b>	<ul style="list-style-type: none"> <li>➤ T invites the groups to read their letters to the class</li> <li>➤ T gives feedback</li> </ul>	<ul style="list-style-type: none"> <li>➤ Feedback</li> </ul>	Collect.
<b>Reflections</b>			